

ACADEMY OF THE HOLY FAMILY

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Health Aide: Mrs. Patricia C. Penney * Email: penny_health@ahfbaltic.org

MEDICATION POLICY (Prescription and/or Over-the-Counter Medication(s), AGREEMENT AND REFILL

METHOD YEAR: 20 ____ - 20 ____

Name of Student: _____ Date of Birth: _____ Grade: _____

The Academy of the Holy Family High School's Medication Policy requires that all boarding and day students notify the Health Office of all prescription and non-prescription medication (including herbal medication) the student will be taking at school or is presently taking at home. The Health Office must be informed of the name, dose, amount, and prescribing physician of any medication used by a student at school so that interactions with other medications may be avoided and side effects recognized. Arrangement must be made with the School's Health Office for the administration of all medications to any boarding student. Prescription or non-prescription medications, including antibiotics and nutritional supplements, may not be mailed directly to students, but must be mailed or delivered directly to the Health Office. Medications given to students during school vacation breaks must be delivered to the Health Office/Dorm immediately upon student's arrival back on campus. The exception being any controlled substance such as Ritalin, Vyvance, Adderall, or Focalin, etc. These medications must be delivered by an adult or mailed to the Health Office. Misuse or abuse of any medication, including given or selling medication to another student, is strictly forbidden. Failure to comply with this policy can be grounds for a student's dismissal. All psychotropic medications such as Ritalin, Adderall, Antidepressants, etc. must be kept under lock in the Health Office/Dorm Medicine Closet, and will be dispensed to a student as determined by their physician. Students in possession of such medications and who are not in compliance will face disciplinary action. The sharing or selling of these medications by students is dangerous and illegal, and will be treated as such. Students who abuse these medications will also face disciplinary action.

- We have provided a complete list of all medications, supplements, and prescribed medications currently taking.
- We will update the Health Office of any changes in prescribed medications or supplements during the school year.
- Medications will be brought to the Health Office in the original container(s).
- Medications will be taken according to the directions.
- Medications will promptly be returned to the Health Office/Dorm after school vacations and breaks.
- I will not engage in misuse or abuse of my medication (i.e., hoarding medication, taking more medication than has been prescribed, snorting medication, or giving/selling medication to another student), which can result in disciplinary action by the School, including dismissal.

We agree to comply with the Academy of the Holy Family Medication Policy.

Signature of Parent/Guardian

Date

Signature of Student

Date

If your child takes prescription medications on a regular basis, please indicate below which of the methods you would like to use for prescription refills:

- I would like to have the prescription filled at home and I will send the medication directly to the Health Office.
- OR**
- I have existing prescriptions on file at my local pharmacy. I will have them mail refills directly to the Health Office, as they are needed.
 - I agree that I will not send medication directly to my child.

Signature of Parent/Guardian

Date